



Republic of the Philippines  
**Department of Education**  
REGION X

**SCHOOLS DIVISION OF CAGAYAN DE ORO CITY**



**Office of the Schools Division Superintendent**

**08 March 2023**

DIVISION MEMORANDUM

No. 101 s. 2023

**ENHANCEMENT OF THE SCHOOL OFFICE PERFORMANCE  
COMMITMENT AND REVIEW FORM (OPCRF)**

TO: Asst. Schools Division Superintendent  
Chief Education Supervisor - SGOD  
Chief Education Supervisor - CID  
Public Schools District Supervisors  
Select Public Elementary and Secondary School Heads  
M&E Senior Education Program Specialist

1. To enhance the Office Performance Commitment and Review Form of school heads, the following school heads shall convene virtually:

|                    |                    |
|--------------------|--------------------|
| Adelina Encabo     | Cheryl Pontillas   |
| Duque Caguidangan  | Jenith Balsicas    |
| Catalina Oliveros  | Alfredo Tongco     |
| Ma. Lodel Daabay   | Evelyn Sumanda     |
| Angelito Felisilda | Charlyn Baylon     |
| Marvin Ramos       | Rosemarie Dullente |
| Jerry Taruc        | Norma Delima       |
| Macapangcat Mama   | Jinnefer Espina    |
| Alma Penonia       | Brenda Galarpe     |
| Ferdinand Vinco    | Marcelo Mabalos    |

2. The abovementioned school heads shall represent their respective districts in the enhancement of the performance indicators and/or means of verification.

3. The Public Schools District Supervisors shall provide guidance and technical assistance to the composite team during the enhancement.

4. A virtual meeting for the prework and tasking shall be held on March 14, 2023 through the link below:

**[meet.google.com/jsb-omxg-hbn](https://meet.google.com/jsb-omxg-hbn)**

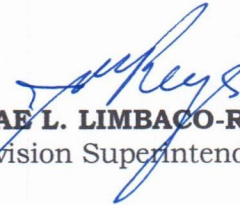
4. The enhanced school OPCRf shall be presented to the rater and shall be approved by the same as provided in DepEd Order No. 02 s.2015.

5. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all participants regardless of age, gender, sexual orientation, disability, religion and ethnicity.



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4. Immediate dissemination and compliance to this memorandum is desired.

  
**CHERRY MAE L. LIMBACO-REYES**  
Schools Division Superintendent

Encl: As indicated  
Reference: DepEd Order No. 02 s.2015  
To be indicated in the Perpetual Index  
under the following subjects:

OFFICE PERFORMANCE COMMITMENT REVIEW FORM (OPCRF)

ECHR/DM-OPCRF  
March 08, 2023



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